
Report To:	Policy & Resources Committee	Date:	14 September 2021
Report By:	Chief Executive, Interim Service Director, Corporate Services & Organisational Recovery, Corporate Director Education, Communities & Organisational Development	Report No:	FIN/53/21/AP/AE
Contact Officer:	Angela Edmiston	Contact No:	01475 712143
Subject:	Revenue Budget Updates		

1.0 PURPOSE

1.1 The purpose of this report is to advise Committee of the 2020/21 Revenue Budget outturn and the 2021/22 projected outturn for the Policy & Resources Committee. Report also details the position of the General Fund Reserve Budget including a 2021/22 COVID update.

2.0 SUMMARY

- 2.1 The Committee's own budget out-turned an underspend of £646,000 in 2020/21, which was an increase in expenditure of £40,000 since reported to the period 11, as detailed in Appendix 1. The major variances making up this underspend were an underspend within the Inflation Contingencies offset by under recoveries within various Legal Licence budget lines and Internal Resource Interest.
- 2.2 The total revised Committee budget for 2021/22 is £18,187,000. This excludes Earmarked Reserves of £2,474,000. The latest projection, excluding Earmarked Reserves, is an overspend of £125,000, service breakdown and detailed material variances is detailed in Appendices 3 & 4. This projection excludes COVID19 expenditure which is shown against the COVID19 Reserve Fund. The main variances making up this overspend are a projected overspend within employee costs and an under-recovery for Statutory Additions income.
- 2.3 There is a projected underspend in the year of £30,630 within the Common Good Fund resulting in a projected surplus fund balance of £131,810 at 31 March 2022, breakdown included within Appendix 5. This is largely attributed to the cancellation of 2 events due to lockdown.
- 2.4 The Committee's own Earmarked Reserves for 2021/22 totals £2,474,000 of which £870,000 is projected to be spent in the current financial year. To date expenditure of £59,000 (2.38%) has been incurred which is £9,000 more than the phased budget. The Earmarked Reserves reported in Appendix 6 excludes Earmarked Reserves for Asset Plans and Strategic Funds.
- 2.5 It can be seen from Appendix 7 that as at 31 July 2021 the General Fund is projecting a £231,000 overspend (excluding Health & Social Directorate) which represents 0.1% of the net Revenue Budget. The position comprises, Education & Communities Committee currently projecting £220,000 underspend, Policy & Resources Committee £125,000 overspend and £326,000 overspend within the Environment & Regeneration Committee. Further details have been reported to the individual Committees. It should be noted this position assumes that the 2021/22 pay inflation pressure will be contained within the overall inflation allowance.

- 2.6 Appendix 8 shows the latest position in respect of overall Earmarked Reserves, excluding those relating to Asset Plans and Funding Models, it can be seen that as at 31 July 2021 expenditure totalled £406,000 which equates to 6.68% of the planned spend in 2021/22. It can also be seen from Appendix 8 that at 31 July 2021 actual expenditure is £17,000 more than phased budget.
- 2.7 Appendix 9 shows the latest position in respect of the General Fund Reserves and shows that the projected balance at 31 July is £4.659 million which is £659,000 more than the minimum recommended balance of £4 million. This position is prior to the conclusion of the audit of the 2020/21 Accounts. The audited position will be incorporated within the November Committee report.
- 2.8 Appendix 10 lists a number of adjustments to be applied as part of the 2022/23 Revenue Budget. Further adjustments will be presented to future Committees.
- 2.9 Appendix 11 highlights the current position of the COVID Fund. Expenditure of £14.932m will be funded from Government Grant to be received 2021/22 and funding carried forward from 2020/21 as an Earmarked Reserve. As seen from Appendix 11, there is £1.061 million unallocated contingency to meet any unbudgeted costs associated with Covid from 2021/22 onwards.
- 2.10 On the 26 August the Environment & Regeneration Committee agreed to remit a request for up to £1 million funding to allow a revised Clune Park Estate Purchase Plan to be progressed by Officers. It is proposed that should Committee approve the funding that the source of funding be finalised as part of the 2022/23 Budget.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee notes the update in respect of the Policy & Resources Committee budget including the 2020/21 Revenue Budget out-turn and the 2021/22 projected overspend of £125,000.
- 3.2 It is recommended that the Committee notes the projected 2021/22 surplus of £30,630 for the Common Good Budget.
- 3.3 It is recommended that the Committee notes the overall overspend of £231,000 projected as at Period 4, 31 July 2021 for the General Fund, its overall Earmarked Reserves position and the position of the Free Reserves.
- 3.4 It is recommended that the Committee approve the 2022/23 Budget Adjustments listed in Appendix 10.
- 3.5 It is recommended that the Committee notes the update relating to COVID expenditure and funding shown in Appendix 11.
- 3.6 It is recommended that the Committee approve the allocation of £1 million towards the Clune Park Estate Purchase Plan and that the source of funding be finalised as part of the 2022/23 Budget.

Aubrey Fawcett
Chief Executive

Alan Puckrin
Interim Service Director
Corporate Services &
Organisational Recovery

Ruth Binks
Corporate Director
Education, Communities
& Organisational Development

4.0 BACKGROUND

4.1 The Council Budget was agreed in March 2021 and approved a budget of £18.231million for the Policy & Resources Committee. This report provides an update on all matters relating to the Committee budget and the General Fund as at 31 July, 2021.

5.0 2020/21 COMMITTEE OUT-TURN

5.1 Appendix 1 details the Service variations from budget in 2020/21 with detailed material variances noted below.

5.2 The following material variances relate to the Environment, Regeneration & Resources Directorate:

Finance - £127,000 underspend (£37,000 increase in underspend since P11)

Employee Costs: Final outturn is £108,000 underspend due to additional turnover savings being achieved. This is a £17,000 increase in turnover achieved since last reported to the Committee.

Administration Costs: £151,000 final underspend, an increase in underspend of £5,000 since last reported to Committee. This is mainly due to £134,000 underspend within Legal Expenses which is off-set within income.

Income: Final over-recovery of £167,000, this is mainly due to an under recovery within Legal Expenses, and overspend the Housing Subsidy off-set with recharge income within ICT.

Legal & Property - £61,000 overspend (£17,000 decrease in costs since P11)

Income: Final outturn is £76,000 under-recovery, mainly due to under-recovery for various licences

5.3 The following material variances relate to the Education, Communities & Organisational Development Directorate:

Organisational Development, Policy & Communications - £14,000 overspend (£8,000 increase in overspend since P11)

Various projections all of which are below £20,000.

5.4 The following material variances relate to the Miscellaneous budget:

Miscellaneous – £600,000 underspend (£88,000 decrease in underspend since P11)

Non-Pay Inflation Contingency: Final underspend of £419,000 based on current estimated calls on inflation contingency. No change since last reported to Committee at P11.

Pay Inflation Contingency: Final underspend of £230,000 due to lower than anticipated requirements, mainly auto-enrolment costs being contained within the Service. No change since last reported to Committee at P11.

Internal Resource Interest: Final outturn is £61,000 under-recovery. This was not reported at P11 Committee.

5.5 The following material variances relate to the Chief Executive budget:

Chief Executive – £6,000 overspend (£2,000 decrease in overspend since P11)

Various minor projections all of which are below £10,000.

6.0 2021/22 COMMITTEE CURRENT POSITION

6.1 The current projection for 2021/22 is an overspend of £125,000. The material variances are identified in Appendix 4.

6.2 The following material variances relate to the Environment, Regeneration & Resources Directorate:

Finance - £93,000 overspend

Material Variances are noted below;

Employee Costs: £43,000 projected overspend, mainly due to an over-recovery of turnover savings within Finance and Revenues partly off-setting unachieved turnover target to within ICT.

Administration Costs: Projecting £59,000 underspend. This underspend is mainly due to £28,000 underspend within Mobile Phone recharges and £22,000 underspend within Line Rental recharges which are off-set with an under-recovery within income

Income: An under-recovery of £104,000 is being projected; £28,000 within Mobile Phone recharges, £22,000 under-recovery for Line Rental recharges as off-set within Administration Costs above and an over recovery of ICT recharges to internal customers. In addition there is a projected £81,000 under-recovery within Statutory Additions income in line with 2020/21, officers are investigating the reasons for this in more detail.

Legal & Property - £14,000 underspend

Projected variances are all below £20,000.

6.3 The following material variances relate to the Education, Communities & Organisational Development Directorate:

Organisational Development, Policy & Communications - £32,000 overspend

Employee Costs: £32,000 projected overspend, mainly due to unachieved turnover target to date.

6.4 The following material variances relate to the Miscellaneous budget.

Miscellaneous – outturn on budget

All budgets within Miscellaneous are projected on target however this assumes that the pay award can be contained in the overall Inflation Contingency. Updates will be provided to future meetings.

6.5 The following position relates to the Chief Executive budget:

Chief Executive – £14,000 overspend

Projected variances are all below £20,000.

7.0 COMMON GOOD FUND

7.1 The Common Good Fund is projecting a surplus fund balance of £30,630. Which results in projected surplus fund balance of £131,810 at 31 March 2022.

8.0 COMMITTEE EARMARKED RESERVES

8.1 Appendix 6 gives a detailed breakdown of the current earmarked reserves position. Total funding is £2,474,000 of which £870,000 is projected to be spent in 2021/22 and the remaining balance of £1,604,000 to be carried forward to 2022/23 and beyond. It can be seen that expenditure of £59,000 has been achieved which is £9,000 over that the phased budgeted spend to date and represents 6.78% of the annual projected spend.

9.0 GENERAL REVENUE FUND POSITION

9.1 It can be seen from Appendix 9 that as at 31 July 2021 the General Fund is projecting a £231,000 overspend (excluding Health & Social Directorate) which represents 0.1% of the net Revenue Budget.

9.2 The overspend consists of the Education & Communities Committee currently projecting an underspend with all other Committees projecting overspends:-

The main issues relating to the four Service Committees are:-

Policy & Resources Committee – Projected overspend of £125,000 (0.69%) mainly due to overspends within employee costs and an under-recovery for Statutory Additions.

Environment & Regeneration – Projected overspend of £326,000 (1.45%) mainly due to an under-recovery for Cremations and Trade Waste income lines and overspends within Residual and Green Waste mainly due to increased tonnage.

Education & Communities – Projected underspend of £220,000 (0.24%) mainly due to additional turnover savings achieved.

Health & Social Care – Projected overspend of £554,000 (1.01%) overspends within external residual placements within Children & Families and fostering, adoption and kinship. Any overspend will be met from the IJB Reserves at the year end.

9.3 Appendix 8 shows the latest position in respect of Earmarked Reserves, excluding those relating to Asset Plans and Funding Models, it can be seen that as at 31 July 2021 expenditure totalled £406,000 which equates to 6.68% of the planned spend in 2021/22. It can also be seen from Appendix 8 that at 31 July 2021 actual expenditure is ££17,000 more than phased budget.

9.4 Appendix 9 shows the latest position in respect of the General Fund Reserves and shows that the projected balance at 31 July is £4.659 million which is £659,000 more than the minimum recommended balance of £4 million. This is based on the 2020/21 unaudited accounts and the next report will reflect the audited accounts position.

10.0 2022/23 BUDGET ADJUSTMENTS

10.1 Appendix 10 details £200,000 budget adjustments to be applied from 2022/23. There are five expenditure budgets that can be reduced mainly due to the Scottish Government now supporting this expenditure rather than council core revenue budget.

11.0 COVID19 – COST & INCOME BREAKDOWN

- 11.1 It can be noted from Appendix 11 that £14.932million has been allocated for COVID19; £11.547million in 2021/22 and £3.358million in 2022/23. The detailed breakdown within appendix 11 is an estimate and will change as COVID19 pressures change.
- 11.2 This expenditure is matched from income consisting of; £7.875 Government Grants, £70,000 Other Funding and £7.805 unused Council Reserves from 2020/21.
- 11.3 It can be seen from Appendix 11 that there is an unallocated Contingency of £1.061 million which will be used to meet any unbudgeted costs associated with Covid from 2021/22 onwards.

12.0 VIREMENT/REMITTS

- 12.1 No virement to be reported at P4.
- 12.2 On the 26 August the Environment & Regeneration Committee agreed to remit a request for up to £1 million funding to allow a revised Clune Park Estate Purchase Plan to be progressed by Officers. It is proposed that should Committee approve the funding that the source of funding be finalised as part of the 2022/23 Budget.

13.0 IMPLICATIONS

13.1 Finance

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Clune Park	Property Purchase	2021/22 onwards	1000		Funding source to be finalised as part of the 2022/23 Budget.

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
Various		2022/23	(£200)		See Appendix 10

13.2 Legal

There are no specific legal implications arising from this report.

13.3 Human Resources

There are no specific human resources implications arising from this report.

13.4 Equalities

(a) Has an Equality Impact Assessment been carried out?

Yes See attached appendix

No This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

<input type="checkbox"/>	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
<input checked="" type="checkbox"/>	NO

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

<input type="checkbox"/>	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
<input checked="" type="checkbox"/>	NO

13.5 Repopulation

There are no repopulation issues arising from this report.

14.0 CONSULTATIONS

14.1 The CMT support the contents of this report and the MBWG support the proposals in Appendix 10.

15.0 BACKGROUND PAPERS

15.1 There are no background papers for this report.

REVENUE BUDGET MONITORING REPORT**2020/21 OUTTURN**

OBJECTIVE ANALYSIS	Revised Budget 2020/21 £000	Out-turn 2020/21 £000	Variance to Budget £000	Variance to Budget %	Movement since P11 £000
Finance	8,032	7,905	(127)	-1.58%	(37)
Legal Services	1,862	1,923	61	3.28%	(17)
Total Net Expenditure Environment, Regeneration & Resources	9,894	9,828	(66)	1.69%	(54)
Organisational Development, Policy & Communications	2,086	2,100	14	0.67%	8
Total Net Expenditure Education, Communities & Organisational Development	2,086	2,100	14	0.67%	8
Chief Executive	321	327	6	1.87%	(2)
Miscellaneous	3,769	3,169	(600)	-15.92%	88
TOTAL NET EXPENDITURE	16,070	15,424	(646)	-11.68%	40
Earmarked Reserves	(380)	(380)			0
Total Net Expenditure excluding Earmarked Reserves	15,690	15,044	(646)	-4.12%	40

Policy & Resources Budget Movement - 2021/22**Period 4: 1st April - 31st July 2021**

Service	Approved Budget	Movements			Revised Budget	
	2021/22 £000	Inflation £000	Virement £000	Supplementary Budgets £000	Transferred to EMR £000	2021/22 £000
Finance	6,415	8				6,423
Legal	1,846		124			1,970
Organisational Development, Policy & Communications	2,073					2,073
Chief Exec	323					323
Miscellaneous	7,574	(176)				7,398
Totals	18,231	(168)	124	0	0	18,187

Supplementary Budget Detail

£000

Inflation

Finance/ICT - inflationary uplift

8

Miscellaneous:

Non Pay Inflation Contingency

(176)

(168)

Virements

Legal - Council Officers transfer from Property Services

124

124

Total Inflation & Virements**(44)**

REVENUE BUDGET MONITORING REPORT**CURRENT POSITION****PERIOD 4: 1st April 2021- 31st July 2021**

2020/21 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2021/22 £000	Revised Budget 2021/22 £000	Projected Out-turn 2021/22 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
8,526	Employee Costs	7,413	7,537	7,607	70	0.9%
411	Property Costs	441	441	441	0	-
672	Supplies & Services	961	961	966	5	0.5%
2	Transport & Plant	4	4	4	0	-
1,102	Administration Costs	1,320	1,320	1,261	(59)	(4.5%)
30,516	Payments to Other Bodies	37,802	37,634	37,634	0	-
(26,649)	Income	(29,710)	(29,710)	(29,601)	109	(0.4%)
14,580	TOTAL NET EXPENDITURE	18,231	18,187	18,312	125	0.7%
	Earmarked reserves				0	
14,580	Total Net Expenditure excluding Earmarked Reserves	18,231	18,187	18,312	125	

2020/21 Actual £000	OBJECTIVE ANALYSIS	Approved Budget 2021/22 £000	Revised Budget 2021/22 £000	Projected Out-turn 2021/22 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
7,517	Finance	6,415	6,423	6,516	93	1.4%
1,883	Legal Services	1,846	1,970	1,956	(14)	(0.7%)
9,400	Total Net Expenditure Environment, Regeneration & Resources	8,261	8,393	8,472	79	0.9%
2,093	Organisational Development, Policy & Communications	2,073	2,073	2,105	32	1.5%
2,093	Total Net Expenditure Education, Communities & Organisational Development	2,073	2,073	2,105	32	1.5%
327	Chief Executive	323	323	337	14	4.3%
2,760	Miscellaneous	7,574	7,398	7,398	0	-
14,580	TOTAL NET EXPENDITURE	18,231	18,187	18,312	125	0.7%
	Earmarked reserves				0	
14,580	Total Net Expenditure excluding Earmarked Reserves	18,231	18,187	18,312	125	

	Approved Reserves £000	Revised Reserves £000	21/22 Budget £000	Projected Spend £000	Projected Carry Forward £000
Earmarked Reserves	2,474	2,474	870	870	1,604
Policy & Resources Overall Expenditure	2,474	2,474	870	870	1,604

POLICY & RESOURCES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES (EXCLUDING EARMARKED RESERVES)****PERIOD 4: 1st April 2021 - 31st July 2021**

Outturn 2020/21 £000	Budget Heading	Budget 2021/22 £000	Proportion of Budget £000	Actual to 31/07/21 £000	Projection 2021/22 £000	Over/(Under) Budget £000
	<u>Finance/ICT</u>					
4,579	Employee Costs	4,051	1,243	1,249	4,094	43
308	Admin costs - Mobile Phone Recharges	333	111	125	305	(28)
55	Admin Costs - ICT Line Rental Recharges	59	20	19	37	(22)
(215)	Income - Statutory Additions	(294)	(98)	(68)	(213)	81
(112)	Income Recharges	0	0	(34)	(34)	(34)
(306)	Income - Mobile Phone Recharges	(333)	(111)	(124)	(305)	28
(55)	Income - ICT Line Rental Recharges	(58)	(19)	(29)	(36)	22
	<u>Organisational Development, Policy & Communications</u>					
1,771	Employee Costs	1,768	543	545	1,800	32
6,025	TOTAL MATERIAL VARIANCES	5,526	1,688	1,683	5,648	122

COMMON GOOD FUND**REVENUE BUDGET MONITORING REPORT 2021/22****PERIOD 4 : 1st April 2021 to 31st July 2021**

	Final Outturn 2020/21	Approved Budget 2021/22	Budget to Date 2021/22	Actual to Date 2021/22	Projected Outturn 2021/22
<u>PROPERTY COSTS</u>	24,420	29,000	9,300	24,490	34,500
Repairs & Maintenance	490	9,000	3,000		9,000
Rates	21,020	19,000	6,300	24,490	24,500
Property Insurance	2,910	1,000			1,000
<u>ADMINISTRATION COSTS</u>	24,190	7,700	500	3,140	12,700
Sundries	17,990	1,500	500	3,140	6,500
Commercial Rent Management Recharge	2,200	2,200			2,200
Recharge for Accountancy	4,000	4,000			4,000
<u>OTHER EXPENDITURE</u>	1,110	61,400	0	430	31,400
Christmas Lights Switch On		10,500			10,500
Gourock Highland Games		20,000			0
Armistice Service	1,670	8,300		430	8,300
Comet Festival		10,000			0
Fireworks		12,600			12,600
Bad Debt Provision	(560)				
<u>INCOME</u>	(147,280)	(105,000)	(34,800)	(51,030)	(109,230)
Property Rental	(167,850)	(158,050)	(52,700)	(77,130)	(158,050)
Void Rents	55,760	53,550	17,900	26,130	48,920
Internal Resources Interest	(90)	(500)		(30)	(100)
Disposal of Land	(35,100)				
<u>NET ANNUAL EXPENDITURE</u>	(97,560)	(6,900)	(25,000)	(22,970)	(30,630)
<u>EARMARKED FUNDS</u>	0	0	0	0	0
<u>TOTAL NET EXPENDITURE</u>	(97,560)	(6,900)	(25,000)	(22,970)	(30,630)

Fund Balance as at 31st March 2021

101,180

Projected Fund Balance as at 31st March 2022

131,810**Notes:****1 Rates (Empty Properties)**

Rates are currently being paid on empty properties, projection reflects current Rates levels however all historic Rates costs are being examined to ensure all appropriate empty property relief has been obtained. Any subsequent credit will be included in future reports.

2 Current Empty Properties are:Vacant since:

12 Bay St
6 John Wood Street
10 John Wood Street
15 John Wood Street
16 John Wood Street
17 John Wood Street

April 2015, currently being marketed
January 2019
August 2018
June 2017, currently being marketed
October 2019, currently being marketed
March 2014, currently being marketed

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Policy & Resources

C a t e g o r y	Project	Lead Officer/ Responsible Manager	Total Funding	Phased Budget To Period 4	Actual To Period 4	Projected Spend	Amount to be Earmarked for 2022/23 & Beyond	Lead Officer Update
			2021/22	2021/22	2021/22	2021/22	2022/23 & Beyond	
			£000	£000	£000	£000	£000	
C	Equal Pay	Steven McNab	200			200	0	Balance for equal pay relates to janitors tied houses and other employee Equal Pay costs and is under review on an annual basis.
C	Digital Strategy	Alan Puckrin	194	0	6	28	166	Project officer £88k over 2 years starting 01/10/21.
C	Welfare Reform - Operational	Alan Puckrin	216	30	28	75	141	Employee costs to 31.3.22. Further £20k 22/23.
C	Revenue Contingency	Alan Puckrin	43	0	0	18	25	£23k currently uncommitted.
C	Anti-Poverty Fund	Alan Puckrin	996	0	5	200	796	Proposals to Sept P&R
C	Resilience & Insurance Claims - Training	Steven McNab	20	0	0	20	0	HR training as required eg. £5k moving and handling training, £1.5k face fit testing & HR Mental Health training.
C	GDPR	Anne Sinclair	50	0	0	19	31	Information governance system contract awarded (2yr+1yr+1yr). Spend committed - £10k per year. Corporate training is being organised.
C	Promotion and Tourism (ERR)	George Barbour	50		0	50	0	Additional marketing and support for events.
C	Recruitment of Chief Executive	Steven McNab	20	10	10	20	0	Recruitment costs to cover recruitment of new Chief Exec which has now taken place.
C	Covid Recovery - Increased Occ Health Provision - 24 Months	Steven McNab	30	10	10	30	0	Approved P&R 25/05/21 - Covid Recovery Plans
C	Covid Recovery - Additional HR Support to Services - 24 Months	Steven McNab	95	0	0	29	66	HR Advisor post to start mid August
C	Covid Recovery - Flu Vaccines	Steven McNab	15			15	0	Budget to be fully spent in 2021/22.
C	Covid Recovery - Additional ICT Service Desk Technicians - 18 Months	Alan Puckrin	105	0	0	26	79	Posts are being recruited.
C	Covid Recovery - 10% Contingency for new initiatives/increased costs	Alan Puckrin	440	0	0	155	285	Approved P&R 25/05/21 - Covid Recovery Plans
Total Category C to E			2,474	50	59	885	1,589	

Policy & Resources CommitteeRevenue Budget Monitoring ReportPosition as at 31th July 2021

Committee	Approved Budget 2021/22	Revised Budget 2021/22	Projected Out-turn 2021/22	Projected Over/(Under) Spend	Percentage Variance
	£,000's	£,000's	£,000's	£,000's	
Policy & Resources	18,231	18,063	18,188	125	0.69%
Environment & Regeneration	22,691	22,515	22,841	326	1.45%
Education & Communities (Note 1)	95,925	92,581	92,361	(220)	(0.24%)
Health & Social Care	54,652	54,652	55,206	554	1.01%
Committee Sub-Total	191,499	187,811	188,596	785	0.42%
Loan Charges (Including SEMP)	11,586	16,174	16,174	0	0.00%
Identified Savings (Note 2)	4	4	4	0	0.00%
Earmarked Reserves	0	645	645	0	0.00%
Total Expenditure	203,089	204,634	205,419	785	0.38%
Financed By:					
General Revenue Grant/Non Domestic Rates	(169,418)	(170,963)	(170,963)	0	0.00%
Contribution from General Reserves	(1,049)	(1,049)	(1,049)	0	100.00%
Council Tax (Note 3)	(32,622)	(32,622)	(32,622)	0	0.00%
Integration Joint Board - Contribution to Reserves	0	0	(554)	(554)	100.00%
Net Expenditure	0	0	231	231	

Note 1 - Reduction reflects loans charges and earmarked reserves.

Note 2 - Identified savings to be allocated

Note 3 - Council Tax reflects the estimated impact in collection rates due to COVID

Appendix 9

GENERAL FUND RESERVE POSITION
Position as at 31/07/21

	<u>£000</u>	<u>£000</u>
Unaudited Balance 31/03/21 Note 1		4890
Projected Surplus/(Deficit) 2021/22	(231)	(231)
Projected Unallocated Balance 31/03/22		<u>4659</u>

Minimum Reserve required is £4 million

Note 1 Any adjustments identified through the audit will be reported to November Policy & Resources Committee

**2022/23 Budget
Adjustments for Sept Policy & Resources Committee**

	Savings 2022/23 £000	Savings 2023/24 £000	Comments	FTE
ERR				
1/				
2/				
3/				
ECOD				
1/ Clothing Grants- Substitution of existing Council funding with Scottish Government funding	70	70	Funding commenced August 2021 so there is a one off saving in 2021/22 as well	
2/ Curriculum Income Grant	56	56	Part of the 1st 100 days funding from the Scottish Government. As the Council ceased charging several years ago, this is found money	
3/ Music Tuition Income- Balance of Government funding	9	9	As part of the 1st 100 days commitment the Scottish Government is providing funding to Councils to stop charging for music tuition. This represents the difference between the funding and current income budget.	
4/ ASN Review -Net saving	60	60	Following a review of the job roles/ grades and levels of funding a saving has been identified. The review has previously been reported to the Education & Communities Committee	0
5/ Reduction in IL Management Fee- Transfer of Kirn Drive Community Centre	5	5	Follows approval of the transfer of the Kirn Drive Community Centre to the Scouts	
6/				
HSCP				
1/				
2/				
3/				
Corporate				
1/				
2/				
3/				
Total	200	200		0

16 August,2021

COVID 19 Fund - Costs and Income 2021/22 on- Position as at 18.8.21

Proposal	Total Estimated Cost £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Education, Communities & ODHR			
Inverclyde Leisure	2,543	1,745	798
Balance from FSM/£100 payments grants	92	92	
Summer/Winter 2021 £100 payments	631	631	
FSM Holiday Payments Summer 21 - Easter 22	532	532	
Schools Digital Exclusion - Devices	37	37	
Loss of School Meal Income	0	0	
Lower provision of School Meals	0	0	
Loss of Wrapround income	30	30	
Cleaning/PPE 2021/22	182	182	
Additional School Cleaning costs	117	117	
Additional ELC Cleaning costs	40	40	
Allowance for Handsanitiser/PPE - Council Wide	100	100	
Balance of Education Recovery Grant	28	28	
Extra teachers & support staff-20/22	829	829	
Extra teachers & support staff -21/22	951	951	
Support for Education during lockdown	714	714	
Homeworking equipment	39	39	
Increased support for Health & Wellbeing of employees	35	35	

Comments
Based on net income loss and IL Draft 20/21 Figures. Post May21 P&R approval
£83k FSM and £9k £100 Easter payments balance. Funding shortfall in school holiday payments arising from £0.50/day extra Council payment plus £9k towards £100 payments below.
£408k from share of £23.066m Grant which = 80% of expected funding. Claim to be made for the balance which is estimated to be £100k.£123k vired from Hardship Fund to fund more generous qualifying criteria. £9k to come from B/Fwd Resources above
Share of £21.75million grant. Actual cost estimated to be £615k including £0.50/day extra cost funded from B/Fwd balance of £92k above
Share of £25million specific grant. £37k unused revenue grant carried forward
Figures to 30 June 2021. Fund from 20/21 ELC Underspend.
Balance of £220k Budget pressure net of £38k allocated to corporate estate
Covers period to 30.6.21 .Funded from £1.185m Recovery Grant
Funding to come from ELC 20/21 Underspend
Includes allowance for 21/22. Funded from £1.185m Recovery Grant
Balance of £1.185m Recovery Grant.
Funded by SG Grant for period to 30.6.22
Funded by £60 million SG Grant in 2021/22
Funded by SG £25m (Teachers) , Digital Inclusion £10m, Home Learning Support £10m. Total Council share £717k.Allocated, £180k Wifi, £206k extra delegated resources to schools and £331k teachers per Delegated Powers paper 2.2.21.
After transfer of £39k to ICT for headsets,
Increased staffing and Occupational Health costs

Environment, Regeneration & Resources			
Increased Cleaning- Non School/ELC Buildings	38	38	
Planning income - reduction in demand	0	0	
Discretionary Business Grants	415	415	
Parental Employment Support Fund Boost	88	88	
2 x Temporary Business Development Officers	120	80	40
Vaccination Centre Costs 1.4.21-30.6.21	198	198	
Waste Collection - Social Distancing - Agency Drivers	118	118	

Non-School part of £220k Pressure funding
Draft report prepared for CMT
Funded by Government Grant
Funded by Government Grant
Funded from Town Centres EMR
Claimed from the SG. Relates to hires/staffing/transport
To 30.9.21

COVID 19 Fund - Costs and Income 2021/22 on- Position as at 18.8.21

Proposal	Total Estimated Cost £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000
Extra EHO/Trading Standards Resources	46	46	
ICT: Equipment for Homeworking	25	25	
Extra technicians to support School Digital Inclusion	85	65	20
Scottish Welfare Fund - Crisis Grants	174	174	
Administration of £130 CTR payments	20	20	
Self Isolation Support Grants Admin to 30.9.21	17	17	
Other minor Expenditure areas	0	0	

Comments
Funded from £2.9m SG Grant, £27k funded 21/22
Docking stations, screens, keyboards, headsets inc £39k transferred from HR Homeworking Fund for headsets
2 posts to 30.6.22. Funded from pressures thereafter
C/Fwd funded by increased Scottish Government Grant. Fully spend by 31.7.21
Extra resource to manage the circa 10,000 payments
To help fund DPT costs in 21/22 of Self Isolation Support Grants

Corporate Expenditure			
Council Tax, Loss of Income due to reduced collection levels	125	125	
Council Tax Reduction	293	293	
Hardship Fund C/Fwd	426	426	
Level 4 Restrictions-C/fwd balance	248	248	
Recovery Plans- Short Term Actions	35	35	
Recovery Plans -Medium/Longer Term Actions	4,500	2,000	2,500
Unallocated Contingency	1,061	1,061	
Gross Expenditure -	14,932	11,574	3,358
Government Grants			
£100 2021 Summer/Christmas- Admin	(20)	(20)	
£100 2021 Summer/Christmas Payments	(408)	(408)	
£100 2021 -Claim for balance (est)	(100)	(100)	
Low Income £130 CTR Payment-Administration	(77)	(77)	
2021/22 FSM Holiday Payments	(532)	(532)	
EHO/Trading Standards	(27)	(27)	
Test & Protect 1.4.21-30.6.21	(39)	(39)	
Test & Protect 1.7.21-30.9.21	(38)	(38)	
SISG -Administration Costs	(17)	(17)	
Business Grants-Administration	(28)	(28)	
Vaccinations 2020/21	(149)	(149)	
Vaccinations 2021/22	(198)	(198)	
School Staffing 2021/22 Term	(951)	(951)	
General Covid support 28.1.21	(3,875)	(3,875)	
2021/22 Budget Announcement	(598)	(598)	

Based on a 0.75% reduction in 21/22 leading to a 0.375% increase in Bad Debt
No specific funding in 2021/22 .
Funding £100 CTR payments (£393k) , Is after £123k virement for summer/winter 2021 £100 payments. £33k unallocated
Use TBC
£10 HLF Bid and £25k Economic Study
Approved March Council plus £500k per May P&R
Balancing figure
Share of £800,000 Grant-21/22 GRG
Share of £23.066m Grant- 21/22 GRG
To be claimed 31.8.21 and 31.1.22
Share of £3.82million Grant-21/22 GRG
Share of £21.75million Grant- 21/22 GRG
Share of Funding- GRG 21/22
Share of £2.275million - GRG 21/22
Share of £2.275million - GRG 21/22
Share of £823k Grant for 2021/22-Specific Grant
Share of £3 million -GRG 21/22
Specific Grant paid in 2021/22
Claim for 1.4.21-30.6.21 submitted 17.8.21
Share of £60million , 2021/22 GRG
Share of £259 million Grant -GRG 21/22
Share of £40million Grant- GRG 21/22

COVID 19 Fund - Costs and Income 2021/22 on- Position as at 18.8.21

Proposal	Total Estimated Cost £'000	Estimate 2021/22 £'000	Estimate 2022/23 £'000	Comments
Gross Income	(7,057)	(7,057)	0	
Net Expenditure	7,875	4,517	3,358	
<u>Other Funding</u>				
Early Years Grant Underspend 20/21	(70)	(70)		£30k Wraparound Income, £40k extra cleaning
Corporate Resources				
Resources carried forward from 2020/21	(7,805)	(7,805)		Carry forward of Unused SG Grants and Council reserves from 2020/21
	(7,875)	(7,875)	0	
Balance to be Funded	0	(3,358)	3,358	